

## The Oakville, Milton and District Real Estate Board

## **Unlicensed Assistant**

**Effective January 2019** 

APPLICANT (Unlicensed Assistant)	
First Name	Last Name
Email	Contact Number
REALTOR® Member you are working for:	Member Board I.D. #
DDOVED A CE	
BROKERAGE Brokerage Name	Brokerage Code
Office Address	<u> </u>
City	Postal Code
Office Phone	Office Fax
•	ify that the above named administrator is not a licensed REALTOR® and is access to The Oakville, Milton and District Real Estate Board (OMDREB) MLS®
System (Matrix).	
Initial Here:	
I will notify the Board Office when this emplo	byee is no longer employed by me for the immediate de-activation of the login
	at failure to follow these procedures will result in a fine of \$100.\
Initial Here:	
access the OMDREB MLS® System (Matrix) ar	am responsible for the \$60.00 (+HST) quarterly billing per Administrator to nd any activation/de-activation fees that may occur. I further understand that
these fees are non-refundable.	
Initial Here:	

I understand that I will be liable for any unau OMDREB Rules & Regulations.	ithorized usage of the OMDREB MLS® Syste	m (Matrix) as outlined in the
Initial Here:		
I understand that, if applicable, I will be char	ged an activation fee for <b>Scout for SAFEAC</b>	CESS™ at a cost of \$25.00 (+HST)
Initial Here:	<del></del>	
The <b>Scout for SAFEACCESS™</b> platform has eff an automated remediation process to deal w Failure to comply with this provision may res Professional Standards Committee for possib Member, which may include a maximum fine	with accounts violating this policy.  Sult in the account being flagged and the maple disciplinary action against the offending	atter being referred to the Administrator(s) and REALTOR®
	Unlicensed Assistant Signature	Date
	REALTOR® Member Signature	Date
Broker of Record/Manager (Print Name)	Broker / Manager Signature	 Date